

## **ORIENTATION PROGRAM (2.5 hours)**

Company Profile

Corporate Structure

Organizational Chart

BOD Handbook

- Code of Conduct

Articles of Incorporation & By-Laws

## **Annual Continuing Training Program on Corp Governance (4 hours)**

- a) Code of Corp Governance for IC Regulated Entities
  - CL NO. 2020-71 Revised Code of Corporate Governance for Insurance Commission Regulated Companies
- b) ACGS and Annual Corporate Governance Report
  - CL NO. 2020-72 Submission of the Annual Corporate Governance Report (ACGR)
- c) Manual of Corporate Governance (MCG):
- d) Board Responsibilities (I. Functions, Duties & Responsibilities of the Board)
- e) Illegal activities of corporations/ directors/ officers
- f) Protection of minority shareholders
  - N. Promotion of Shareholders' Rights, p. 12
- g) g. Liabilities of Directors
- h) h. Confidentialities
- i) Conflict of Interest
- j) Related Party Transaction (RPT)
- k) Enterprise Risk Management
- l) Audit