

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
RAROCO INSURANCE BROKERS, INC.**

The Special Meeting of the Board of Directors of RAROCO INSURANCE BROKERS, INC. duly held via videoconferencing on April 5, 2024 at 4:00 in the afternoon.

Present:

RAMON A. ROCO
MARIE DENISE H. ROCO
RAMON M. HIDALGO
ANGELINA H. ROCO
LORENZO ANGELO H. ROCO
ERNA R. SANTIAGO
RUSSELL Y. LORENZO
REGINA ROSARIO P. GARRUCHO
MIKAELA ANDREA H. SISON

I. CALL TO ORDER

The President, Marie Denise Roco – De Leon, called the meeting to order and presided over the same.

II. QUORUM

The Corporate Secretary, Erna R. Santiago, certified as to the existence of a quorum. Thereupon, the President declared the meeting duly constituted and ready to transact business.

III. ERNA ROVERA – SANTIAGO APPOINTMENT AS DATA PROTECTION OFFICER

The Board of Directors at its meeting held today, 5th April 2024. passed the following resolution:

"RESOLVED, that ERNA ROVERA – SANTIAGO is appointed as the Data Protection Officer (DPO) of the company"

IV. ADJOURNMENT

There being no other matter to be discussed, the meeting was adjourned at 5:00 in the afternoon.

IN WITNESS of the foregoing proceedings, the participating members have hereunto affixed their signatures this 5th day of April, 2024.

CERTIFIED CORRECT:


ERNA R. SANTIAGO
Corporate Secretary

ATTESTED BY:


MARIE DENISE ROCO DE LEON
President

MINUTES READ AND APPROVED BY:


RAMON A. ROCO
Chairman


ANGELINA H. ROCO
Treasurer/Director


RAMON M. HIDALGO
Director


LORENZO ANGELO H. ROCO
Director


MIKAELA ANDREA H. SISON
Non-Executive Director


REGINA ROSARIO P. GARRUCHO
Independent Director


RUSSEL Y. LORENZO
Independent Director

REPUBLIC OF THE PHILIPPINES)
CITY OF MAKATI) S.S.

SECRETARY'S CERTIFICATE

I, Erna Rovera - Santiago, of legal age, being the duly elected and incumbent Corporate Secretary of RAROCO Insurance Brokers, Inc. (the "Corporation"), a domestic corporation duly organized and existing under and by virtue of Philippine laws, with principal office at Room 608 Ferros Bel Air Tower 30 Polaris St., Makati City, after having been sworn according to law, hereby depose and state

1. Erna Rovera – Santiago is appointed as the DATA PROTECTION OFFICER (DPO) of RAROCO INSURANCE BROKERS, INC., a corporation duly organized and existing under and by virtue of the Republic of the Philippines, with principal office at Room 608 Ferros Bel Air Tower 30 Polaris St. Makati City
2. At the special meeting of the Board of Directors/Stockholders on April 5, 2024, the following resolution were passed and unanimously approved and adopted, to wit:

"RESOLVED, that Erna Rovera – Santiago is appointed as the DATA PROTECTION OFFICER (DPO) of RAROCO INSURANCE BROKERS, INC."

BOARD RESOLUTION NO. 24-02

IN WITNESS WHEREOF, I hereby affix my signature this APR 08 2024 day of _____, at Makati City.


ERNA R. SANTIAGO
Corporate Secretary

SUBSCRIBED AND SWORN, to me before this APR 08 2024 day of _____, at Makati City affiant exhibiting to me his/her Government Issued ID with ID No. _____, issued at _____, on _____.

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Book No. 130;
Series of 2014

ATTORNEY PUBLIC

Notary Public for Makati City

Until December 31, 2024

Appointment No. M-115(2023-2024)

Roll of Attorney No. 77376

MCLE Compliance VIII NO. 0001393-

Jan. 03, 2023 Until Apr. 14, 2028

PTR No. 10073945/ Jan. 02, 2024/Makati City

IBP No. 330740/ Jan. 02, 2014/Pasig City

1107 D Batuan St., Guadalupe Nuevo, Makati City