

**MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF  
RAROCO INSURANCE BROKERS, INC.**

The Special Meeting of the Board of Directors of RAROCO INSURANCE BROKERS, INC. duly held at Room 608 Ferros Bel Air Tower 30 Polaris St., Makati City on January 21, 2026 at 10:00AM.

Present:

RAMON A. ROCO  
MARIE DENISE ROCO – DE LEON  
RAMON M. HIDALGO  
ANGELINA H. ROCO  
LORENZO ANGELO H. ROCO  
ERNA ROVERA - SANTIAGO  
REGINA ROSARIO P. GARRUCHO  
KATRINA BIANCA T. TAMAYAO  
MIKAELA ANDREA H. SISON

Absent:

**I. CALL TO ORDER**

The President, Marie Denise Roco – De Leon, called the meeting to order and presided over the same.

**II. QUORUM**

The Corporate Secretary, Erna Rovera - Santiago, certified as to the existence of a quorum. Thereupon, the President declared the meeting duly constituted and ready to transact business.

**III. AUTHORIZATION OF MARIE DENISE R. DE LEON TO SELL COMPANY MOTORCYCLE**

The Board of Directors at its meeting held today, January 21, 2026 discussed the following:

“RESOLVED, That the Board of Directors RAROCO INSURANCE BROKERS, INC. hereby authorizes MARIE DENISE R. DE LEON to sell the company motorcycle with the following details:

MAKE/MODEL:2023  
BODY TYPE: MOTORCYCLE  
ENGINE NO: KF51E7015928  
SERIAL / CHASIS NO: MH1KF5172PK0158883  
PLATE NO: 228UOA

**IV. ADJOURNMENT**

There being no other matter to be discussed, the meeting was adjourned at 11:00 in the morning.

IN WITNESS of the foregoing proceedings, the participating members have hereunto affixed their signatures this 21<sup>st</sup> day of January 2026.

CERTIFIED CORRECT:

  
**ERNA ROVERA - SANTIAGO**  
Corporate Secretary

ATTESTED BY:

  
**MARIE DENISE ROCO DE LEON**  
President

MINUTES READ AND APPROVED BY:

  
**RAMON A. ROCO**  
Chairman

  
**RAMON M. HIDALGO**  
Vice President

  
**ANGELINA H. ROCO**  
Treasurer

  
**LORENZO ANGELO H. ROCO**  
Non -Executive Director

  
**MIKAELA ANDREA HIDALGO-SISON**  
Non-Executive Director

  
**REGINA ROSARIO P. GARRUCHO**  
Independent Director

  
**KATRINA BIANCA T. TAMAYAO**  
Independent Director

REPUBLIC OF THE PHILIPPINES )  
CITY OF MAKATI ) S.S.  
Manila City

**SECRETARY'S CERTIFICATE**

I, Erna Rovera - Santiago, of legal age, being the duly elected and incumbent Corporate Secretary of RAROCO Insurance Brokers, Inc. (the "Corporation"), a domestic corporation duly organized and existing under and by virtue of Philippine laws, with principal office at Room 608 Ferros Bel Air Tower 30 Polaris St., Makati City, after having been sworn according to law, hereby depose and state:

1. **"RESOLVED**, That the Board of Directors RAROCO INSURANCE BROKERS, INC. hereby authorizes MARIE DENISE R. DE LEON to sell the company motorcycle with the following details:

MAKE/MODEL:2023  
BODY TYPE: MOTORCYCLE  
ENGINE NO: KF51E7015928  
SERIAL / CHASIS NO: MH1KF5172PK0158883  
PLATE NO: 228UOA

2. At the special meeting of the Board of Directors/Stockholders on January 21, 2026, the following resolution were passed and unanimously approved and adopted, to wit:

**BOARD RESOLUTION NO. 26-01**

**"RESOLVED**, that all agenda being discussed in the meeting are hereby agreed and approved by all board of directors.

IN WITNESS WHEREOF, I have hereunto set my hand this 30 JAN 2026 day of Manila City at \_\_\_\_\_

Erna Rovera - Santiago  
CORPORATE SECRETARY

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_ by affiant who exhibited to me his/her ~~Community Tax~~ Certificate/Passport Number \_\_\_\_\_ issued at \_\_\_\_\_

\_\_\_\_\_ ON \_\_\_\_\_ **ATTY. SHAIRA JAMES D. PULMONES**  
Doc. No. 365 **RAJAY PUBLIC**  
Page No. 2 **Notarial Commission No. 2023-002 / until 31 December 2026**  
Book No. 2 **Address: 4408 Old Sta. Mesa, Manila**  
Series of 200 **PTR No. 0417123**  
**IBP No. 574364**  
**MCLE No. VIII-0034978 / valid until: April 14, 2028**  
**TIN No. 501-370-822-00000**  
**Contact No. 0946-7279356**